

**Minutes of the Membership Meeting  
Association of Intervention Specialists  
November 7, 2008  
CasaMagna Marriott Cancun Resort  
Cancun, Mexico  
8:30am – 10:00am**

**I. Call to Order**

Ms. Becky Flood, President of the AIS Board of Directors called the meeting to order at 8:50am. Ms. Flood welcomed everyone to Cancun, to this meeting and to the membership meeting. Ms. Flood invited everyone present to introduce themselves and to indicate where they were located.

**AIS Board Members Present:**

Becky Flood	President
Carol Lawyer	Vice President
Gifford Smith	Treasurer
Phil Scherer	Secretary
Renee Gerger	Program Chair
Keith Fierman	Site Chair
Karen Zazzera	Membership Chair
John Southworth	Marketing Chair
Ken Sieczkowski	Member at Large-Midwest Region

**Board Members Absent:**

George Patterson	Ethics Chair
Randee McGraw	Immediate Past President
Jane Eigner Mintz	Member at Large Eastern Region
Nanette Zumwalt	Member at Large Western Region

**AIS Members Present:**

Trudy Annand, Pat Breshears, Lucy Brown, Steve Brugge, Dan Cronin, Judith Garcia, Stasia Kardashian, Marlene Kupkowski, Jerry Law, Daniel Lynch, Don McHenry, Bruce Perkins, Julian Pickens, Gloria Ricci, Thomas Talley, John Walsh, Ken Seeley, Michael Walsh.

**Candidate Status Individuals Present:** Lee Fitzgerald, Dirk Eldridge, Kay Cauthorn

Ms. Flood expressed her thanks to all the board members and especially to the chairs of committees for all the work they have done on behalf of the association and the membership. She indicated that as the reports are presented, everyone else will see just how much work has been done in such a short time.

**II. Secretary Report – Mr. Phil Scherer**

The members present were referred to their copies of the minutes from the May 2, 2008 meeting in Philadelphia. Those minutes were included in each registration packet. The minutes were presented for approval by the membership. *Upon motion duly made by Mr. Ken Seeley, seconded by Mr. John Southworth and carried, it was resolved to approve the minutes of the May 2, 2008 meeting as presented.*

### **III. Treasurer's Report – Mr. Gifford Smith**

Mr. Smith referred everyone to the financial report which was included in the registration packet. That report consisted of the Profit and Loss Statement for AIS. Mr. Smith reviewed again the history of contracting with the National Association of Addiction Treatment Providers to provide Management Services to AIS and included in this was the accounting services. Because of switching to this process in 2008 there was incomplete detail for the early part of the year.

Mr. Smith reviewed the several revenue and expense lines and provided detail and clarification. Several questions from the membership were raised for additional clarification.

*Upon motion duly made by Mr. Ken Seeley, seconded by Ms. Trudy Annand and carried, it was resolved to approve the Treasurer's Report as presented*

### **IV. Membership Committee Report – Ms. Karen Zazzera**

Ms. Zazzera reported that the membership committee had reviewed all applications and had recommended to the Board the acceptance of 26 individuals to Candidate Status of AIS. The Board had approved that recommendation and was now presenting those individuals to the membership for ratification. The 26 individuals being presented to the membership for ratification to Candidate status in AIS are:

	Candidate
Richard	Ayala
Cristy	Becker
Della	Blackburn
Vicki	Bretz
Herbert	Clark
Mark	Cohen
Molly	D'Huet
Liselotte	Dixon
Marta	Finnegan
Jeff	Howard
Andy	Lujan, Jr.
Andy	Lujan, Sr.
Grant	McNiff
L. Joy	Mercer
Jennifer	Miela
Gloria	Nepate
Pete	Nielsen
Robert	Reece
Jenny	Rodin
Juliette	Sauvage
Brodie	Seagrave
Sam	Sollami
Paige	Stetson

John Sullivan  
Pamela Tomashek  
Armando Villaseivor

Additionally, Ms. Zazzera indicated that one individual; **Jeff Jay** was being recommended and presented to the membership for acceptance as a full member of AIS. Ms. Zazzera presented the names and recommended their acceptance *Upon motion duly made by Mr. Julian Pickens, seconded by Mr. Don McHenry and carried, it was resolved to approve the 26 individuals recommended for candidate status and for Jeff Jay to be awarded full member status.*

A question was raised as to the exact breakdown of the total membership and this break down will be provided to the entire membership via a communication as soon as possible.

Ms. Zazzera then reported on several items:

- The membership committee is working on streamlining the membership application and acceptance process. The application has gone through several drafts and will continue to be examined and shared with the board.
- A membership certificate will be developed for all full members. When you pay your dues in 2009 you will get a membership certificate with the sticker for that year. Each year a new sticker will be issued when you pay your dues.

Finally Ms. Zazzera noted that the by laws indicate that once you are accepted as a candidate you have three years to obtain your BRI1. There are six individuals whose three years expire at the end of this meeting. However, those members have not been communicated with and therefore Ms. Zazzera is recommending that the by laws be suspended for these six individual and that they be notified and given until the May 2009 to obtain their BRI1 and apply for full membership. As a part of this discussion there was some questions raised about why there was a limit on time for moving to the full level and perhaps there should be a membership category known as candidate which would not expire. It was suggested that this will be examined in the by law revision project.

*Upon motion duly made by Mr. Michael Walsh, seconded by Mr. Tom Talley and carried, it was resolved to suspend the by laws for the six individuals named below and notify them that they have until May 2009 to obtain their BRI1 and apply for full membership in AIS.*

Michael Carrozza 11/05  
20971 Marin  
Lake Forest, CA 92630  
949-689-4615

Dee Owens 11/05  
PO Box 1776  
Bloomington, IN 47402  
812-855-5414  
812-360-3522 Cell

Elizabeth Robertson 5/05  
2811 Villa Way  
Newport Beach, CA 92663  
949-279-1643 Cell

Mark Rose 11/05  
603 Dew Drop Circle  
Center City, MN 55012  
206-419-5664  
e-M: [markmarte@mac.com](mailto:markmarte@mac.com)

Maurice Wilson, PhD 5/05  
BM Wand Associates  
2607 Willo Lane  
Costa Mesa, CA 92627  
949-307-6317  
949-574-5677  
e-M: [wilsonmt99@aol.com](mailto:wilsonmt99@aol.com)

Sally Zahner 11/05  
21719 S. Knight Road  
Peculiar, MS 64078  
866-881-5498  
FAX: 816-758-4059

## **V. Ethics Committee Report – Mr. George Patterson - Absent**

Ms. Flood reported on behalf of Mr. Patterson who was not able to attend the meeting. Everyone was reminded that any ethical complaints are now being processed by the IICB formerly known as the AISIICB and that the Ethics Committee of AIS was a conduit or a way to channel those issues. We will continue to monitor this process.

Ms. Flood also briefly referenced a situation that surfaced and indicated that the Board is working to issue a statement which will help clarify the difference between ethical issues and the disease of addiction. There is a clear and sharp difference!

*Upon motion duly made by Ms. Trudy Annand, seconded by Ms. Carol Lawyer and carried, it was resolved to accept the Ethics Committee Report as presented*

## **VI. Site Committee Report – Mr. Keith Fierman**

Mr. Fierman reported that the May Membership meeting will be hosted by CeDAR which is just outside of Denver, CO. The dates for this meeting are May 7-10, 2009. There was some general discussion about the attendance at this meeting, what the format might look like for November 2009, and how to increase attendance and participation. Out of the discussion it was determined to:

Develop a brief survey on why persons did or did not attend this meeting.

- Include in the survey an opportunity to provide feedback on this particular format.

- Wait until Feb 2009 to make a decision on location and shape of Nov 2009 meeting, but everyone was urged to continue to hold the November dates.

*Upon motion duly made by Mr. Phil Scherer, seconded by Mr. Michael Walsh and carried, it was resolved to accept the Site Committee Report as presented.*

## **VII. Program Committee Report – Ms. Renee Gerger**

Everyone present expressed their appreciation to Ms. Gerger for all her work and efforts in making this event happen and so easy for everyone to participate.

Ms. Gerger noted that there was one schedule change in that one of the presenters was not able to participate, so the Saturday educational presentation would be moved up to 10:30am on Saturday and that everyone would have the afternoon free before the wonderful evening event. Spontaneous applause affirmed that decision.

Ms. Gerger reported that she was beginning to work with CeDAR for the May event and that a strong suggestion was that the education focus on the “Business of Intervention”/”How to make your Business Successful.

Ms. Gerger also indicated that beginning in May there would be a small registration fee of \$50 charged to cover the AIS costs for administrative issues as well as for CEU’s. This fee will continue for all future membership meetings.

Finally Ms. Gerger reminded everyone to sign the sign in sheets so that they could be issued a certificate of attendance for the events they attended and CEU’s for the educational event.

*Upon motion duly made by Mr. John Southworth, seconded by Mr. Julian Pickens and carried, it was resolved to accept the Program Committee Report as presented.*

## **VIII. Marketing Committee Report – Mr. John Southworth**

Mr. Southworth reported on the activity of this committee during the last months. Included was the tremendous response to marketing at the Moment of Change Conference and the number of new candidate applications generated.

Mr. Southworth suggested that AIS send a letter to the appropriate persons at Foundation Associates thanking them for helping provide the visibility for AIS at the Moment of Change Conference. The AIS executive was asked to make this happen.

Mr. Southworth reported on the work to get information out to treatment providers about the value of BRI1 and BRI2 and helping them to know what to ask for when working with Interventionists. The members present asked that they also receive a copy of such communication so that they could make it available as well.

*Upon motion duly made by Ms. Trudy Annand, seconded by Mr. Julian Pickens and carried, it was resolved to accept the Marketing Committee Report as presented.*

## **IX. Nominating Committee Report – Ms. Carol Lawyer**

Ms. Lawyer briefly reviewed the nomination and election process as outlined in the current by-laws. The nominating committee consisted of Mr. Ken Seeley,

Ms. Mary Condon and Ms. Carol Lawyer. Follow a brief discussion, the ballot was provided to all Full Members of AIS for the casting of their vote.

Votes were cast and the votes counted.

The results of the election were that the following persons were unanimously elected to the following positions:

Becky Flood	President
Treasurer	Gifford Smith
Membership Chair	Karen Zazzera
Program Chair	Renee Gerger
Site Chair	Keith Fierman
Member at Large Western Region	Julian Pickens

*Upon motion duly made by Mr. Brian Bowen, seconded by Mr. Phil Scherer and unanimously carried, it was resolved to approve the election results.*

Congratulations were expressed to everyone elected.

## **X. New Business**

Ms. Flood reminded the members that she was aware of three members who were going through difficult times in their personal lives and asked that everyone keep them in their thoughts and prayers.

- Rande McGraw – Continues to struggle with Parkinson and is also awaiting surgery
- Nanette Zumwalt – Her brother in law was in a serious accident and she is helping with his children and other family matters
- Tim Sweeney – Continues to struggle with Parkinson

Ms. Flood announced that Dr. Hunsicker will be drafting a complete revision of the By Laws to be reviewed by the executive committee and then presented to the entire board.

Dr. Hunsicker announced that the Bulletin Board as part of the web site is operational and he will be sending out instructions next week to everyone.

A question was raised about the possibility of putting together a brief statement or brochure explaining the role of advocates in the membership process. This could be helpful to both advocates and to candidates. The AIS office will work on this.

## **XI. Adjournment**

There being no further business, the meeting was adjourned at 10:20am

Minutes Prepared by:  
Ronald J. Hunsicker, D. Min., FACATA