

Dear AIS Applicant:

Thank you for your interest in membership in the Association of Intervention Specialists. Following is the AIS Criteria for Membership, description of the Application Process, and Membership Application.

Anyone applying for Full AIS membership must be registered with the IICB (International Interventionists Credentialing Board – *formerly the AISCB*) as either a BRI-I (Board Registered Interventionist) or BRI-II and provide a copy of the registration to the AIS Office prior to being voted on for Full membership.

To request an application packet to become an IICB registered interventionist visit www.aiscb.org or call (217) 698-8110 or email IAODAPCA@aol.com

You may apply for Candidate Membership in AIS prior to receiving your BRI certification.

If you have any questions please contact the AIS Office at – 717-392-8488 or

Sherry Anderson, Administrative Assistant, at
sanderson@associationofinterventionspecialists.org.

Yours truly,

Karen Zazzera MC, LPC, BRI-II
Association of Intervention Specialists
Membership Chairperson

AIS Membership Criteria

A. Full Member. A professional meeting the following criteria shall be considered a practicing interventionist eligible for Full membership in the Association.

- (a) Has professionally conducted and/or assisted with interventions in connection with addictive illness on a regular basis for the past two calendar years, and anticipates that regular participation in structured interventions will continue to be a primary focus of his/her professional career;
- (b) Is currently certified or licensed by an accredited state or national organization in any field relating to mental health or addictive illness;
- (c) Can document successful completion of a recognized intervention model such as ARISE, Johnson, or Family systemic
- (d) Is currently registered with the International Interventionists Credentialing Board (IICB) in good standing and provides current documentation;
- (e) Provides proof of current malpractice insurance in an amount totaling no less than three million dollars (\$3,000,000);
- (f) In order to maintain full membership status the member must attend a minimum of one AIS meeting every two years.

B. Candidate Member. A professional meeting the following criteria and abiding by the following guidelines shall be considered a Candidate member in the association after completing an application and paying dues.

- (a) Has some knowledge of or interest in addictive illness with a focus on interventions;
- (b) Completes a written commitment to support the Association's mission statement and abide by the IICB Code of Ethics;
- (c) Agrees not to use AIS initials after their name or claim membership other than "Candidate" status;
- (d) May attend all AIS meetings at own expense;
- (e) Has no voting privileges; and
- (f) May attend but not participate in Board meetings and closing sessions or any other session identified by the President.

- (g) **Candidate members must be registered and in good standing with the AISCB within three (3) years of becoming a candidate and can not reapply for two (2) years.**

C. Emeritus Member: This is a voting membership category. Any full member who is in good standing that retires from actively conducting interventions or takes a sabbatical may apply for Emeritus status.

- (a) The member may apply to the Membership Committee in writing their intent and date to retire or takes a sabbatical from conducting interventions;
- (b) The Emeritus members shall retain all rights and privileges of Full members and are not required to attend any number of meetings;
- (c) An Emeritus member shall only pay 50% of what Full members pay.
- (d) Agrees not to use the AIS initials after their name
- (e) Emeritus members need not continue to be registered with the IICB

APPLICATION PROCESS

1. A potential applicant can obtain an application packet from the AIS office or from the website www.associationofinterventionspecialists.org
2. The applicant indicates if he/she is applying for “Full” membership or “Candidate”, or “Emeritus” membership. Full membership, requiring annual dues currently set at \$200, allows full voting privileges and sometimes reduced rate on various items. Candidate membership, requiring an annual dues payment currently set at \$100, does not allow voting privileges, or membership claim other than Candidate status.
3. To apply, the applicant forwards the AIS office the following:
 - * Application form – completed, signed and dated
 - * A non-refundable application fee of \$75
 - * Copy of IICB Registration as a BRI-I or BRI-II (for Full Membership)
 - * Signed and dated IICB Code of Ethics Personal Statement (for Candidate Membership)
4. Upon receipt of completed application materials, the AIS office staff (1) forwards the application fee to the AIS Treasury, (2) Assigns and forwards appropriate application materials to an advocate, and (3) sends a letter to the applicant acknowledging that the application materials have been received, that an AIS advocate will be contacting the applicant shortly to assist the applicant, and that the applicant may attend the next scheduled AIS meeting as a self-paying, non-voting member if desired. If the application materials are incomplete, the AIS office staff will notify the applicant. If an applicant does not complete the application process within one year of opening their application, they are required to reapply and pay an additional application fee.
5. The Membership Committee reviews the application for completeness. Upon completion of the review the application is brought to the AIS Board of Directors at the next scheduled AIS meeting to be voted upon for approval or rejection. Upon approval the Membership Committee Chairperson notifies the applicant that upon receipt of the membership fee, the applicant will be an AIS member with all the duties and privileges appropriate to that category of membership. The Membership Committee also notifies the AIS President who then sends a welcoming letter to the new member.

If the application is not approved by the Board of Directors, the applicant is notified by a member of the Membership Committee as to the reason.

Please check which membership applying for:

___ Full ___ Candidate ___ Emeritus Date: _____

AIS MEMBERSHIP APPLICATION

Name _____ Title _____

Company _____

Address _____

City _____ State _____ Zip Code _____

Phone numbers _____

Fax _____ E-mail _____

Background (work experience related to Intervention; where you have worked, when, what duties you performed)

Training and/or educational experiences related to Intervention (attach docs)

Style of Intervention (brief statement of philosophy)

Types of Interventions offered (Alc/Drug, Eating Disorders, Sexual Trauma, etc.)

Geographical Locations (areas where you will facilitate Interventions)

Other services offered

Credentials (degrees, licenses, etc. – include year first received – attach copies)

Other pertinent information

If paying by check, mail to: AIS, 313 W. Liberty St., Ste. 129, Lancaster, PA 17603



(Name as it appears on card)

(Billing Street Address) (Zip Code)

3 digit security code back of Visa, M/C Disc _____ 4 digit code on front of card for Amex _____

(Credit Card #) (Expiration date)

(Signature)

Candidate Applicants must sign and return the following IICB Code of Ethics.

CODE OF ETHICS FOR BOARD REGISTERED INTERVENTIONISTS

Principle 1: Legal and Moral Standards

The welfare and dignity of the client are to be protected and valued above all else. IICB Board Registered Interventionists in the practice of providing interventions, show respect and regard for the laws of the communities in which they work. They recognize that violations of legal standards may damage their own reputation and that of the INTERVENTIONIST profession.

- a. The welfare and dignity of the client are to be protected and valued above all else.
- b. IICB Registered Interventionists shall not physically or verbally abuse their clients.
- c. IICB Registered Interventionists shall not abuse alcohol.
- d. IICB Registered Interventionists shall not financially exploit their clients.
- e. IICB Registered Interventionists shall not abuse legal drugs.
- f. In some circumstances, IICB Registered Interventionists may themselves use properly prescribed, mood-altering drugs for necessary and appropriate medical reasons. In such circumstances, IICB Registered Interventionists should weigh their ability to serve in clinical relationships.
- g. IICB Registered Interventionists shall not possess or use any illegal drugs under any circumstances.
- h. IICB Registered Interventionists who can legally prescribe controlled substances

must exercise clinical discretion in prescribing controlled substances which are mind altering and/or addictive.

Principle 2: IICB Registered Interventionists/Client Relationships

In the provision of intervention services, IICB Registered Interventionists shall establish and maintain counselor/client relationships characterized by professionalism, respect and objectivity.

- a. IICB Registered Interventionists shall not enter into clinical relationships with members of their own family, with close friends, with persons closely connected to them or others whose welfare might be jeopardized by such a dual relationship.
- b. IICB Registered Interventionists shall ensure that services are offered in a respectful manner in an appropriate environment.
- c. IICB Registered Interventionists shall not charge or collect a private fee or other form of compensation for services to a client who is charged for those same services through the agency. Registered Interventionists shall not engage in fee-splitting.
- d. IICB Registered Interventionists must not use their relationship with clients to promote personal gain or the profit of an agency or commercial enterprise of any kind.
- e. IICB Registered Interventionists shall avoid continuing a clinical relationship (maintaining a case) for personal gain or satisfaction beyond the point where it is clear that the client is not benefiting from the relationship.
- f. IICB Registered Interventionists shall not give or receive a fee, commission, rebate or any other form of compensation for the referral of clients.
- g. IICB Registered Interventionists shall not abandon or neglect clients in treatment

and shall assist in making appropriate arrangements for the continuation of treatment, if appropriate, following termination of treatment.

- h. If IICB Registered Interventionists determine an inability to be of professional assistance to clients, they shall either avoid initiating the intervention relationship or immediately terminate that relationship. In either event, IICB Registered Interventionists shall be knowledgeable about referral resources and suggest appropriate alternatives. If clients decline the suggested referral, IICB Registered Interventionists are not obligated to continue the relationship.
- i. IICB Registered Interventionists shall terminate an intervention services relationship, securing client agreement when possible, when it is reasonably clear that the client is no longer benefiting, when services are no longer required, when intervention services no longer serves the client's needs or interests, or when clients do not pay the fees charged by IICB Registered Interventionists.
- j. In promotional and marketing activities for services, IICB Registered Interventionists shall respect the dignity and confidentiality of the clients.
- k. IICB Registered Interventionists shall not engage in any sexual relationship, conduct or contact with clients during the time of the intervention relationship or for at least one year thereafter, or if the client or former client becomes or remains "emotionally dependent" on the interventionist as defined under Illinois Law at 740 ILCS & 140/1 (a). Board Registered Interventionists in all instances shall not engage in any sexual relationship, conduct or contact through means of any therapeutic deception.

Principle 3: Non Discrimination

IICB Registered Interventionists must not discriminate against clients or professionals based on race, religion, age, sex, disability, ethnicity, national ancestry, sexual orientation or economic condition.

Principle 4: Competence

IICB Registered Interventionists' responsibility is to provide competent professional services.

- a. IICB Registered Interventionists shall not offer services outside the boundaries of the intervention profession unless otherwise educated and trained, licensed or certified.
- b. IICB Registered Interventionists shall not offer services outside their range of competency.

Principle 5: Confidentiality

IICB Registered Interventionists shall preserve, protect and respect their clients' right to confidentiality.

- a. IICB Registered Interventionists shall comply with the federal and state laws, rules and regulations pertaining to client confidentiality.
- b. IICB Registered Interventionists shall guard professional confidences and shall reveal such confidences only in compliance with the law or only when there is a clear and imminent danger to an individual or society.
- c. IICB Registered Interventionists must inform the client and obtain agreement in areas likely to affect the client's participation including the recording of an interview, the use of interview material for training purposes and observation of an interview by another person.
- d. IICB Registered Interventionists must discuss the information obtained in clinical or consulting relationships only in appropriate settings and only for professional purposes clearly concerned with the case. Written and oral reports must present only data germane to the purpose of the evaluation and every effort must be made to avoid undue invasion of privacy.
- e. IICB Registered Interventionists must use clinical and other material in classroom teaching and writing only when the identities of the persons involved are

adequately disguised.

- f. The general requirement that IICB Registered Interventionists keep information confidential does not apply when the best interests of clients, welfare of others, obligations to society or legal requirements demand that confidential information be revealed. IICB Registered Interventionists consult with other professionals when they are unsure of whether an exception to confidentiality exists.

- g. Before confidential information is disclosed over the client's objection, because of legal requirements, IICB Registered Interventionists shall request to the court that the disclosure not be required and explain why disclosures are harmful to clients. Steps are taken to limit the extent of the unwanted disclosure. Registered Interventionists shall not, however, be obligated to violate any state or federal law, or the order of competent jurisdiction.

- h. When circumstances require the disclosure of confidential information, only information that is essential is to be revealed. To the extent possible, clients are to be informed before confidential information is disclosed.

- i. When beginning to provide intervention services, IICB Registered Interventionists discuss with clients the relevant limitations of confidentiality and the foreseeable uses of information generated through interventionist services.

- j. IICB Registered Interventionists shall explain the fact that confidentiality cannot be guaranteed in group activities and communicate that clearly to group activity participants.

Principle 6: Inter- Professional Relationships

IICB Registered Interventionists shall establish and maintain professional relationships characterized by respect and mutual support.

- a. IICB Registered Interventionists shall establish and maintain professional relationships with their clients.

- b. IICB Registered Interventionists shall respect the confidences shared by other colleagues/ professionals with respect to clients.
- c. IICB Registered Interventionists shall not knowingly solicit the clients of other colleagues/ professionals.
- d. IICB Registered Interventionists shall not knowingly withhold information, that has been appropriately released by the client, from colleagues/professionals that would enhance their treatment effectiveness.
- e. IICB Registered Interventionists shall not knowingly accept for treatment a person who is receiving services from another professional, except by agreement with that worker or after the termination of the case by that worker.
- f. When working in a treatment team with other professionals, IICB Registered Interventionists will not abdicate their responsibility to protect and promote the welfare and best interests of the client.
- g. When working within a treatment team, IICB Registered Interventionists shall work to support, not damage or subvert the decisions made by the team.

Principle 7: Ethical Standards of IICB Registered Interventionist.

Principle 7.1: When making recommendations for positions, advancements, certification, etc., IICB Registered Interventionists shall consider the welfare of the public and the profession above the needs of the individual concerned.

- a. IICB Registered Interventionists shall not use another professional as a reference without first obtaining that person's permission.
- b. IICB Registered Interventionists shall not lead a person to believe that he/she will

receive a favorable recommendation when, in fact, such a recommendation will not be given.

Principle 7.2: IICB Registered Interventionists shall establish and maintain employer/employee relationships characterized by professionalism and respect for the agency's rules of operation.

Principle 7.3: IICB Registered Interventionists shall strive at all times to maintain high standards in the services they offer.

- a. The maintenance of high standards of competency is a responsibility shared by all IICB Registered Interventionists.

- b. In circumstances where IICB Registered Interventionists violate ethical standards, it is the obligation of IICB Registered Interventionists who know first hand of their activities to attempt to rectify the situation. If such attempts fail, IICB Registered Interventionists shall promptly notify the IICB.

Principle 7.4: IICB Registered Interventionist shall respect their professional status and standing.

- a. IICB Registered Interventionists shall not misrepresent their professional qualifications and affiliations.

- b. IICB Registered Interventionists shall not aid or abet a person not duly registered as an IICB Registered Interventionist in representing himself/herself as an IICB Registered Interventionist or at an interventionist classification which is not true.

Principle 7.5: IICB Registered Interventionists have an obligation to see that interventions are done by qualified, competent persons. Constructive efforts to achieve competent intervention services, such as certification, deserve support.

IICB Registered Interventionists shall submit accurate and honest information to the IICB for the purpose of obtaining, maintaining and recommending someone for registration.

Principle 7.6: In the conduct of research, IICB Registered Interventionists should adhere

to high standards and follow appropriate scientific procedures.

Principle 7.7: When IICB Registered Interventionists accept the responsibility of teaching intervention techniques or of supervising interventionists, they should discharge these responsibilities with the same regard for standards required of all other professional activities.

Principle 7.8: As authors or editors, IICB Registered Interventionists shall adhere to high standards abiding by the traditions established in the academic arena.

- a. IICB Registered Interventionists must acknowledge and document materials and techniques used.
- b. IICB Registered Interventionists, who conduct training in intervention or techniques, must indicate to the audience the requisite training and qualifications required to properly perform these skills and techniques.
- c. IICB Registered Interventionists must recognize joint authorship and major contributions of a professional character made by several persons to a common project. The author who has made the principle contribution to a publication must be identified by being listed first.
- d. IICB Registered Interventionists must acknowledge in footnotes or introductory statements minor contributions of a professional character, extensive clerical or similar assistance and other minor contributions.
- e. IICB Registered Interventionists must acknowledge, through specific citations, unpublished, as well as published material that has directly influenced the research or writing.
- f. IICB Registered Interventionists who compile and edit for publication the contributions of others must list oneself as editor, along with the names of those others who have contributed.

- g. IICB Registered Interventionists must define for self and others the nature and direction of loyalties and responsibilities and keep all parties concerned informed of these commitments.

- h. IICB Interventionists must not use a client in a demonstration role in a workshop setting where such participation would potentially harm the client.

Principle 8: Resolving Ethical Issues

IICB Registered Interventionists shall take appropriate action when they possess information that raises doubts as to whether another IICB Registered Interventionist is acting in an ethical manner.

PERSONAL STATEMENT

As an AIS Candidate Member, I shall strive at all times to maintain the highest standards in all services I provide, valuing competency and integrity over expediency or ability, providing services only in those areas where my training and experience meet established standards. I shall always recognize that I have assumed a heavy social and vocational responsibility due to the intimate nature of my work which touches the lives of other human beings.

My signature below indicates my agreement with and willingness to abide by this Code of Ethics.

_____ / ____ / ____
 Signature of Applicant Date

 Printed Name of Applicant

Please use the following as a check list when submitting your application so that all items will be included and we can complete the process in a timely fashion.

_____Application

_____ \$75 non-refundable application fee check or credit card payment

_____ Copy of IICB Registration as a BRI-I or BRI-II (for Full Membership)

_____ Signed and dated IICB Code of Ethics Personal Statement (for Candidate Membership)

Mail to the AIS Office:

Sherry Anderson, Administrative Assistant
Association of Intervention Specialists
313 West Liberty Street, Suite 129
Lancaster, PA 17603

Ph. 717-392-8488

Fax 717-392-8481

sanderson@associationofinterventionspecialists.org